

# Galvez Lot Event Parking Guidelines

Updated August 17, 2021

## Event parking at Galvez Lot

- **Galvez Lot (L-96)** is an “event” parking lot, with a maximum parking capacity of 423 cars. There are 414 spaces and 9 disabled spaces.
- Event parking for the Big 5 events (New Student Orientation (NSO), Reunion/Homecoming, Parents Weekend (now Family Weekend), Admit Weekend, and Commencement) will continue to be free of charge.
- Event sponsors arrange for use of the Galvez Lot through Stanford Transportation. Several options are available\*:
  1. Stanford Transportation can provide the event coordinator with a registration link that enables a rate of \$8.00/vehicle. Guests can pay for their own parking or park for free if the event sponsor elects to be billed for their total number of cars parked. There is a minimum fee of \$160.00 (20 cars) to schedule use of an event link.
  2. Events can reserve a block of spaces within the lot for \$12.00/space. If desired, the event coordinator can include an “event parking pass” as part of the registration process that can be printed by the registered attendees and placed on the driver’s side dashboard for identification and/or enforcement.
  3. If you reserve the entire lot, the fee is \$3,312 and it includes 2 SEP’s for 4hrs that Stanford Transportation pays for. This is regardless of if a handful of spaces or all the lot ends up being used. Stanford’s Department of Public Safety would not post any signs. The electronic signs would be programmed with your event name.
  4. Evening (after 4pm), weekend and holiday parking access will cost \$75.00 night/day.

## Other Event Parking Options

1. Daily “Event” parking (up to 100 cars) in Varsity lot (L-97). Schedule an event through our office and purchase virtual parking permits at a cost of \$5.45 each with a \$160.00/20 car minimum.
2. Regular daily Visitor parking (including Track House/Visitor’s Center Lot (L-95) and Memorial Way) at the current cost of \$4.46/hr.

**Oversized Vehicles** – Trucks, RVs, buses and other large vehicles may not park in university parking lots (including Galvez Lot) without prior approval from Stanford Transportation. No dwelling in vehicles is allowed.

**Disabled Parking** - In addition to disabled parking spaces near campus facilities, Galvez Lot has ADA compliant disabled parking located near the Lasuen St. entrance.

**Large Events** - If the number of cars parking in Galvez Lot is expected to exceed capacity (414 cars), the event planner may hire Special Events Personnel (SEP) through Public Safety (SUDPS) or hire a professional parking company to direct overflow parking to the adjacent Eucalyptus Grove. Valet events can also arrange with Stanford Transportation to reserve a block of spaces in order to stack cars and maximize their parking capacity.

*\*The per car cost approach has been established for the Galvez Lot to help ensure the lot is used only by event attendees. The flat rental fee used with Galvez Field resulted in many unauthorized vehicles parking (free of charge) along with event attendees.*