

2008 LOST/STOLEN/DAMAGED ECO PASS/GO PASS CLAIM FORM



TRANSPORTATION.STANFORD.EDU

EMPLOYEE INFORMATION

Employee name	<input type="checkbox"/> Student <input type="checkbox"/> University employee <input type="checkbox"/> Hospital, LPCH, or Clinics employee
Stanford ID number or Stanford Hospital file ID*	
Email address	Stanford phone () _____
Stanford address (room, building, mail code)	
Home address	
Are you reporting that your Eco Pass/GO Pass was	
Lost _____ Stolen _____ Damaged (replacement) _____	New Eco Pass # _____
Other _____	New GO Pass # _____
Police Report # _____	

*not your badge number - your file ID number is on your timecard or paycheck stub.

PLEASE READ AND SIGN:

- I certify that the information I have given is true and correct. I understand that a copy of this record will be kept on file at Parking & Transportation Services.
- I understand that the Eco Pass/GO Pass is the property of Stanford University, and may not be sold or transferred. Use of my Eco Pass/GO Pass by anyone other than myself will be considered theft through appropriation of lost property pursuant to the California Penal Code.
- I understand that no refund will be issued for a repurchased pass, if the original is found after being reported lost.
- I understand that if I intentionally give false information to obtain an Eco Pass/GO Pass for myself or someone else, I may lose my privilege to receive any sort of transportation benefit from Stanford University, and I may receive disciplinary action up to and including termination of employment.

X _____

SIGNATURE

DATE

LOST OR STOLEN GO PASS	LOST OR STOLEN ECO PASS
First replacement (lost): \$106.00	First replacement: \$5.00 (with police report)
First replacement (stolen): \$0.00 (with police report) \$106.00 (without police report)	\$25.00 (without police report)
Second replacement: \$250.00 (regardless of report)	Second replacement: \$50.00 (regardless of report)
NO REPLACEMENTS ARE AVAILABLE AFTER SECOND LOSS	NO REPLACEMENTS ARE AVAILABLE AFTER SECOND LOSS
FOR OFFICE USE ONLY	DAMAGE REPLACEMENT - NO CHARGE
Replacement Eco Pass/GO Pass issued on (date): _____	Old Eco Pass # _____
By: _____	Old GO Pass # _____
Amount paid: \$ _____	PLACE OLD STICKERS HERE

Revised 12/07