



# DEPARTMENT BULK ORDER FORM

## 2008-09 Stanford Parking Permits and Clean Air Cash Rewards

Department name: \_\_\_\_\_

Department address: \_\_\_\_\_ Mail code: \_\_\_\_\_

Contact name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

**Please encourage the use of alternative transportation whenever possible and inform those purchasing permits that they may be eligible for up to \$282 per year by not purchasing a permit.**

- Instructions:**
- (1) Fill out a line for each person (in alphabetical order). Photocopy this form to order more than 20.
  - (2) Be sure that each parking or Commute Club application is filled out and signed, and payment is complete:
    - a check is attached, or
    - a voided check is included for Automatic Bank Deduction payments (not needed if customer signed up for this service last year, unless customer's bank account number has changed.), or
    - an SU-13 form is attached.
  - (3) Attach a Department Sponsorship Form for each applicant without a University ID number.
  - (4) Make a copy of the completed form for your records. Mail or deliver to Parking & Transportation Services, 340 Bonair Siding (MC 7255) no later than August 22, 2008 (NOTE: minimum 15 applications)
  - (5) We will call when the bulk order is ready for pick-up. Please allow 1-2 weeks for processing.

**NAME**

**NAME**

1. _____	11. _____
2. _____	12. _____
3. _____	13. _____
4. _____	14. _____
5. _____	15. _____
6. _____	16. _____
7. _____	17. _____
8. _____	18. _____
9. _____	19. _____
10. _____	20. _____

<p><b>Bulk order received by Parking &amp; Transportation Services:</b></p> <p>Date: _____ # orders: _____</p> <p>By: _____</p>	<p><b>Completed orders received by Department</b></p> <p>Date: _____ # orders: _____</p> <p>By: _____</p>
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**Place individual orders online at [transportation.stanford.edu](http://transportation.stanford.edu)**

**Questions? Call 650.723.9362**

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Revised 7/08