



CONTRACTOR PARKING PERMIT

Revised 7/09

**2009-10 CONTRACTOR PARKING PERMIT SPONSORSHIP/APPLICATION**

**SPONSOR OR DEPARTMENT INFORMATION** (this section should be completed by sponsoring department)

Sponsoring SU department	SU Project Manager	Campus phone (required) (     )
I am sponsoring applicant through Month _____ Day _____ Year _____		Email

**CONTRACTOR INFORMATION** (this section must be completed by sponsoring department)

Name of contractor	Name of person <u>responsible</u> for permit(s)	Daytime phone (required) (     )
Business address [street, city, state, zip] (required)		
Driver's license #	Vehicle license plate #	

**PROJECT DESCRIPTION** (include project name, location, start and end dates)

Project name \_\_\_\_\_ Start date \_\_\_\_\_ End date \_\_\_\_\_

**TYPE OF PERMIT**

Vendor service vehicle (annual) Quantity \_\_\_\_\_

Vendor service vehicle (monthly)  
Start date \_\_\_\_\_ Number of months \_\_\_\_\_ Quantity \_\_\_\_\_

Parking identifiers  
Quantity \_\_\_\_\_ Start date \_\_\_\_\_ End date \_\_\_\_\_

Valid (**P&TS approved**) location \_\_\_\_\_

**PAYMENT METHOD**

Cash (do not mail)

Check (make payable to "Transportation")

Credit Card (Visa/MasterCard ONLY)  
Do NOT fax or mail credit card information.  
Submit application, then call P&TS at 650.723.9362 to provide the information.

**DEPARTMENT ONLY**

SU13 (attach form)

P-Card

**PLEASE READ AND SIGN:**

I certify the above information is true. I agree to the terms stated in the Leland Stanford Junior University Parking & Transportation rules and regulations and Contractor Parking Policy. I understand that transferring, falsifying, or any misuse of the permit may result in revocation of my parking privileges. I also understand that if my permit is lost or stolen, I will be charged a replacement fee, and may be responsible for paying for the full value of the permit. (There is no charge for replacement with a police report.)

**X** \_\_\_\_\_  
PRIMARY PROJECT CONTRACTOR                      PRINT NAME                      DATE

**X** \_\_\_\_\_  
PRIMARY SU PROJECT MANAGER                      PRINT NAME                      DATE

**X** \_\_\_\_\_  
P&TS APPROVAL    DATE



**2009-10 CONTRACTOR PARKING PERMIT SPONSORSHIP/APPLICATION**

**IMPORTANT: Using university funds for parking permits**

University funds may be used exclusively for department business and for permits used by contractors, consultants, and auditors who bill their costs to the department or project. University funds may not be used to pay for permits needed as a part of any employee's or student's commute.

“University funds” mean any funds that flow through the university, including but not limited to general funds, income that supports a school or program, gifts, grants, and contracts. Other organizations on campus, such as Stanford Hospital & Clinics, have their own policies on this matter. Consult your financial manager for more information.

CONTRACTOR PARKING PERMIT  
Revised 7/09

LONG-TERM PERMIT PRICES	
Purchase price during the month of:	VENDOR Service Vehicle
	Annual 12-MO. (thru 8/31/10)
SEPTEMBER 2009	\$1,452
OCTOBER	\$1,331
NOVEMBER	\$1210
DECEMBER	\$1089
JANUARY 2010	\$968
FEBRUARY	\$847
MARCH	\$726
APRIL	\$605
MAY	\$484
JUNE	\$363
JULY	\$242
AUGUST	\$121

SHORT-TERM PERMIT PRICES	
PER MONTH	VENDOR Service Vehicle

Long-term prices are prorated monthly starting in October and apply to purchases and exchanges only.

For details on determining refund values, if you wish to return your permit before it expires, go to [transportation.stanford.edu](http://transportation.stanford.edu)