

## Making Changes to Your Order

You can edit your order to make changes to your pre-tax election amount and recurring options.

1. Click on 'Home' from the menu bar. Your pending order will be listed there.
2. Locate the 'Edit/Delete' column on the right side of the table.
3. Click the pencil icon.

Type	Provider Name	Details	Quantity	Unit Price	Total	Recurring	Edit/Delete
	Commuter Check Voucher	Commuter Check Voucher	1	\$30.00	\$30.00	Yes	
			Estimated Subsidy Amount:		\$0.00		
			Total Estimated Cost:		\$0.00		
			Estimated Pre-tax Amount Applied To Payment:		\$0.00		

4. Edit your pre-tax election amount or recurring options.
5. To save your changes, click 'Update'.

**Your Order**

Provider: Commuter Check Voucher  
 Product: Commuter Check Voucher

Min Value: \$5.00  
 Max Value: \$255.00  
 Max Quantity Per Denomination: 10

Voucher Amount: \$30.00      Quantity: 1      Subtotal:      Clear

Subtotal:

Would you like to receive this order for multiple months?  
 Yes (recommended)  
 No

An order will be created for every checked box. Please uncheck a box if you do not want to receive an order for that month. Your order will continue to recur for future months not displayed in the calendar below.

If you decide to return and edit your recurring options, please uncheck any months you do not wish to receive an order for. If you wish to STOP your order completely, please return to the homepage and delete your shopping cart.

(Current Benefit Month)  
 Sep 2017       Oct 2017       Nov 2017       Dec 2017       Jan 2018       Feb 2018   
 Mar 2018       Apr 2018       May 2018       Jun 2018       Jul 2018       Aug 2018

Cancel **Update**