

# How to Order a Monthly Caltrain Permit Pass

Click on “Place an Order”

The screenshot displays the Caltrain Commuter Benefits Dashboard. On the left is a dark grey sidebar with navigation options: My Dashboard, Place an Order, My Account, Reimbursement, Support, and Notifications. The main content area has an orange header with the text: "Our customers are our top priority. See our [COVID-19 updates and policies](#)." Below the header is a "Welcome to Your Commuter Benefits Dashboard" section. It features three white cards: "June Order Deadline" (May 09 at 11:59PM Eastern), "Monthly Subsidy" (Your company will help pay for your commute. [More Details >](#)), and "Order History" (View and manage your past orders. [More Details >](#)). Below these cards are two tabs: "May Order" and "June Order". The "June Order" tab is active and points to a white box containing the text: "You have no current orders for June. Start a New Order [Place an Order >](#)". A red arrow points to the "Place an Order >" link. At the bottom, there is a "Calculate Your Savings" section with a piggy bank icon and the text: "When you use Commuter Benefits, the savings really add up! Calculate your savings here." The footer features a colorful illustration of a train, bus, and van.

# Check off the Park box and click Next



Welcome back, Aaron!



Customer Service  
888.235.9223

My Dashboard

Place an Order

My Account ▶

Reimbursement ▶

Support ▶

Notifications

1 Your Commute 2 Choose Your Plan 3 Check Out

## How do you commute to work each day?

Let us know which of the commuting methods below you use get to and from work.  
*Select all that apply.*



Next



## Enter zip code 94070 and click Next



Welcome back, Aaron!



Customer Service  
888.235.9223

My Dashboard

Place an Order

My Account ▶

Reimbursement ▶

Support ▶

Notifications

1 Your Commute 2 Your Profile 3 Check Out

◀ Back to commuting methods

### Enter your home and work zip codes.



HOME



WORK

Next



## Select "I Park at Caltrain"

The screenshot shows the user interface of the Commuter Benefits Edenedred website. On the left is a dark grey navigation sidebar with the following items: My Dashboard, Place an Order, My Account (with a right-pointing arrow), Reimbursement (with a right-pointing arrow), Support (with a right-pointing arrow), and Notifications. The main content area has a white background. At the top left of the main area is the 'Commuter Benefits Edenedred' logo. To its right is the text 'Welcome back, Tammie!'. Further right are three circular icons: a person, a bell, and a question mark. Below the welcome message is a progress bar with three steps: '1 Your Commute' (with a green checkmark), '2 Choose Product' (with a blue circle), and '3 Check Out' (with a grey circle). Below the progress bar is a link that says 'Back to ZIP Codes'. The main heading is 'Tell us about your parking habits'. Below this heading are five blue rectangular buttons with white icons and text: 1. A parking meter icon with the text 'I PARK AT A METER'. 2. A large 'P' icon with the text 'I HAVE AN ACCOUNT WITH A PROVIDER'. 3. A credit/debit card icon with the text 'I PAY WITH A DEBIT/CREDIT CARD'. 4. A dollar bill icon with the text 'I PAY CASH FOR PARKING'. 5. The Caltrain logo with the text 'I PARK AT CALTRAIN'. At the bottom of the page is a decorative illustration of a yellow and blue train, a blue bus, and a yellow van on a road with trees in the background.

## Select “Monthly Parking Permit”

The screenshot displays the user interface of the Commuter Benefits Edenred website. On the left is a dark grey navigation sidebar with the following menu items: My Dashboard, Place an Order, My Account (with a right-pointing arrow), Reimbursement (with a right-pointing arrow), Support (with a right-pointing arrow), and Notifications. The main content area features a white header with the Edenred logo on the left, the text "Welcome back, Tammie!" in the center, and three circular icons (user profile, notification bell, and help question mark) on the right. Below the header is a grey progress bar with three steps: "1 Your Commute" (marked with a green checkmark), "2 Choose Product" (marked with a blue circle), and "3 Check Out" (marked with a grey circle). A blue link "Back to ZIP Codes" is positioned to the left of the main content. The main content area displays the heading "Here are your best options." followed by a product card for the "Monthly Parking Permit". The card includes the Caltrain logo, the text "Monthly Parking Permit" and "Monthly Caltrain Parking Permit will be mailed directly to your home each month.", and a blue "Select" button. At the bottom of the page is a decorative illustration of a yellow and blue train, a blue bus, and a yellow van.

Commuter Benefits Edenred

Welcome back, Tammie!

1 Your Commute 2 Choose Product 3 Check Out

[Back to ZIP Codes](#)

Here are your best options.

**Caltrain** Monthly Parking Permit  
Monthly Caltrain Parking Permit will be mailed directly to your home each month. [Select](#)

## Confirm your order, and click on Proceed to Checkout



Your Commute

2

Choose Products

3

Proceed to Checkout

### Your Cart

#### Parking Products

Product	Qty	Recurring	Opt-Out	Cost	
Monthly Direct Pay	1	Yes	None	\$82.50	<a href="#">Edit</a>   <a href="#">Delete</a>



Proceed to Checkout

Or continue ordering from the products below.



TRAIN



BUS



FERRY



VANPOOL



PARK

## Agree to the terms of service, and click Place Order

✓ Your Commute ✓

3

[Back to continue shopping](#)

### Review and Place Order

#### Parking Products

Product	Qty	Recurring	Opt-Out	Cost	
Monthly Direct Pay	1	Yes	None	\$82.50	<a href="#">Edit</a>   <a href="#">Delete</a>

#### Order Summary

	Parking
Order Total:	\$82.50
Product Amount:	\$82.50
Pre-tax contribution:	\$82.50

I have read and agree to the [terms of service](#).



Place Order

## Your order is complete!!



Your Commute



Choose Payment Method



Place Order

Thank you! Your order is complete.

Go to [My Dashboard](#) to edit or check the status of your order.

### Your Feedback Counts!

So we can provide you the best experience possible, we are collecting feedback on our ordering process. The survey typically takes about 3 minutes to complete, and participants will be entered in a drawing to win a \$100 Amazon gift card.

[Take me to the survey](#)



### Things to remember about the Monthly Direct Pay

- If you have an email on file, we'll send you an email regarding your order around the 23rd of the month. To review or verify your email address, go to the "Profile" section after you've complete your order.
- Payment will be made to the parking provider you have selected prior to the 1st of the benefit month.



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