

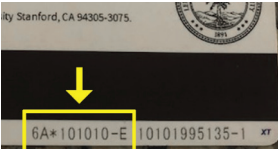
2023 DAILY BIKE STORAGE RENTAL APPLICATION

Please send completed application form to bike-information@stanford.edu

Revised 01/12/2023

WHO ARE YOU? (Proof of Stanford affiliation required)		CHECK ONE BOX BELOW
Name (Last name, First name)		<input type="checkbox"/> University employee <input type="checkbox"/> Hospital employee <input type="checkbox"/> Resident student <input type="checkbox"/> Visiting scholar <input type="checkbox"/> Commuting student <input type="checkbox"/> Postdoc <input type="checkbox"/> Other (sponsorship form required)
Daytime phone	Stanford ID number/Hospital ADP ID*	
Full email address		

* If you don't know your ADP ID, please contact the Hospital Parking Liaison at 650.723.4748.

STORAGE LOCATIONS	
Note: Only one bike cage space rental per person annually.	
Start date: _____	
Enclosed bike cage structure	\$ _____
<input type="checkbox"/> New rental <input type="checkbox"/> Stock Farm Garage (East, adjacent to Enterprise office) <input type="checkbox"/> Renewal <input type="checkbox"/> Stock Farm Garage (West, Oak Road side) <input type="checkbox"/> Via Ortega Garage <input type="checkbox"/> Knight Management Center Garage <input type="checkbox"/> CAM (Center for Academic Medicine)	
	Look on the back of your Stanford ID card, below the magnetic stripe. Provide the sequence of characters ending with the letter "E". (In the example at left, the sequence is 6A*101010-E)
If your card does not include an "E" please update your card at Stanford Campus Card Services, https://uit.stanford.edu/service/campuscard	

PRICING & REFUND POLICY
<ul style="list-style-type: none">• \$72 annual rental fee (Jan. 1 - Dec. 31)• Rental fee is prorated at \$6 per month starting in February.• You may vacate your storage space before the end of the rental term but there are no refunds for the unused time.

PAYMENT METHOD
<input type="checkbox"/> Credit Card (Visa/MasterCard/Discover) Do NOT fax or mail credit card information. Submit the application, and Stanford Transportation will call you for the information.
Payroll deduction is not an option for payment at this time.

AGREEMENT AND SIGNATURE
I understand that:
<ul style="list-style-type: none">• I am renting this bike storage space from Stanford Transportation exclusively for:<ul style="list-style-type: none">• my single use only• storing a bicycle and other materials needed to facilitate non-motorized commuting• day use, not overnight storage• Non-motorized commuters have priority for the storage use.• There are no refunds for unused rental time.• Stanford Transportation has the right to inspect the storage facilities at any time without previous notice to ensure that they are being used in compliance with the intended purpose.• Violation of use will result in forfeiture of the storage space.• Due to any emergency closure of the bike cages inside parking structures, access may be limited as directed by Stanford Transportation and Stanford Public Safety.• I will not hold Stanford liable for any loss, injury or damage arising from the use of the bike storage facilities.

X _____
SIGNATURE OF RENTER

DATE _____

BIKE REGISTRATION
We encourage bicyclists to register their bike(s) to have a record of valid ownership in case of loss and/or theft. As of 2020, bike registration will be only available online and managed by the Department of Public Safety (DPS) through the Project 529 Garage bicycle registration program at project529.com/garage . Bike registration will now be free. For more information about registering your bike, contact DPS at police@stanford.edu or 650.723.9633.
HOW TO KEEP YOUR BIKE SECURE & MORE SAFETY TIPS
Please refer to our How to Lock Your Bike infographic for tips on how to securely lock your bike.
<ul style="list-style-type: none">• Always use a bike rack in the bike cage. Use a U-shaped lock to lock your bike, not a cable lock that can be easily cut.• Lock the frame and wheels to the bike rack.• Do not leave items of value on the bike inside the bike cage.• Do not park your bike and block entry or exit ways.• Enter one person at a time, make sure the door closes behind you• Report any security issues to Stanford Public Safety: 650.723.9633• For emergencies, dial 911, or use the blue emergency tower to contact SUPD.
IF YOUR BIKE IS STOLEN OR LOST
At the main campus:
<ul style="list-style-type: none">• Report a stolen bike to Stanford Public Safety immediately: 650.723.9633.• To report a theft or other crime in progress call 9-911 on campus phones, 911 from other phones.
At Stanford Redwood City:
<ul style="list-style-type: none">• Report a stolen bike to Redwood City Police Department immediately by calling 650.780.7118 or by filing a theft report. Alternatively, you can call the SRWC call center at 650.723.SRWC (9972). To report a theft or other crime in progress call 911.

Stanford Transportation