

White Plaza Access Agreement

Stanford University

Background: Stanford University's White Plaza has long been a Vehicle Exclusion Zone, serving as an important student activity space with a high volume of pedestrian and bicycle traffic. The presence of vehicles (whether moving or parked) disrupts student activities and can jeopardize the safety of pedestrians and cyclists. **Therefore, vehicle access to White Plaza is restricted.**

Single Point of Entry: The single point of entry for *authorized* vehicle access to White Plaza is a remote-controlled pneumatic bollard near the intersection of Lasuen Mall and Panama Mall to the southeast of the campus Main Quad.

General Rule: Only *authorized* vehicles are permitted to access White Plaza.

Authorized Vehicles:

- emergency service vehicles
- construction (including off-campus maintenance contractor) vehicles – *with prior approval* by Stanford Transportation
- maintenance vehicles (where the vehicle is required for maintenance) – *with prior approval* by Stanford Transportation and **Maintenance Customer Service NOTE: WHITE PLAZA IS OFF LIMITS TO MAINTENANCE VEHICLES FROM 11AM-2PM**
- vehicles actively supporting set-up/take-down, etc. of student events/activities – *with prior approval* by Stanford's **Office of Student Activities** and **Stanford Transportation**

Deliveries: Vehicles making deliveries in the ordinary course of business to buildings around White Plaza are *not* authorized. For deliveries, *loading docks and zones* accessible via public access roads are located at buildings around White Plaza (Tresidder Union, Old Union, Stanford Bookstore, Stanford Post Office and Dinkelspiel Auditorium).

Emergencies: For immediate access to White Plaza in the event of an emergency –

- during *business* hours (8AM-5PM, Monday-Friday), contact Stanford's Department of Public Safety (650.723.9633).
- during *non-business* hours, contact the City of Palo Alto Dispatch Center (650.329.2413).

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Access Procedures: For authorized, *non-emergency* vehicle access to White Plaza the following steps must be taken –

FIRST

Events:

- Contact the **Office of Student Activities** (650.723.2733) to request approval.
- Contact **Stanford Transportation** (650.723.9362) to request a temporary White Plaza vehicle parking permit/identifier.
- Then, with the parking permit/identifier in hand, request a loan of a remote control for opening the Lasuen/Panama pneumatic bollard (*\$50 deposit required*) from the **Office of Student Activities**

Construction (including off-campus maintenance contractors):

- Contact your Stanford project manager to request written approval (the [White Plaza Access Agreement](#) form and a [White Plaza Bollard Remote Application](#)).
- With written approvals in hand, contact **Stanford Transportation** (650.723.9362) to request a temporary White Plaza vehicle parking permit/identifier.
- Upon receipt of a parking permit/identifier, request a loan of a remote control for opening the Lasuen/Panama pneumatic bollard (*\$50 deposit required*) from **Stanford Transportation** – must provide completed [White Plaza Bollard Remote Application](#).

Maintenance:

- Contact your Stanford shop supervisor to request written approval ([White Plaza Bollard Remote Application](#)).
- With approved application in hand, contact **Stanford Transportation** (650.723.9362) to request a temporary White Plaza vehicle parking permit/identifier.
- Then, with parking permit/identifier(s) and an approved [White Plaza Bollard Remote Application](#), request a loan of a remote control for opening the Lasuen/Panama pneumatic bollard from **Maintenance Customer Service** (650.723.2281). *\$50 fee if remote control is lost or returned in a damaged condition.*

SECOND

- Agree to follow the August 2011 update of the "[Stanford University Traffic And Parking Code](#)" (especially sections 2.2 on Speed Limits, 2.2 on Pedestrian and Restricted Access Zones, and 3.4 on Alleys, Fire Lanes and Landscaped Areas).¹

THIRD

- Agree to return both (1) the remote control (*any deposit will be returned, unless the remote control is returned in a damaged condition*) and (2) the parking permit/identifier by the next business day after the final approved day of access to White Plaza.
- **Understand that any remote control that is not returned will be disabled so that it will no longer function.**

* * *

Agreement:

I have read and understood the above White Plaza Access Protocol and hereby agree to adhere to it.

PRINTED NAME: _____

SIGNATURE: _____

PRINTED NAME OF DEPARTMENT/ORGANIZATION/COMPANY: _____

DATE SIGNED: _____

* * *

PRINTED NAME OF
STANFORD TRANSPORTATION APPROVER: _____

SIGNATURE OF
STANFORD TRANSPORTATION APPROVER: _____

DATE SIGNED: _____

¹ These conditions and regulations can be viewed at: <https://transportation.stanford.edu/parking/code>